

Authors' Guidelines for Publications in the IFSCC Magazine

Protocol for Paper Submissions

The IFSCC Magazine is dedicated to the publication of papers related to cosmetic science and related disciplines. It is published quarterly as an online version on the IFSCC homepage: www.ifsc.org.

Papers are selected on the merit of their scientific content, originality, innovation, relevance, and general interest to IFSCC members. The Magazine strives to uphold the scientific integrity of the Federation and relies on the expertise of the IFSCC publication committee and/or its appointed experts to review all submitted papers.

Papers previously presented at IFSCC Congresses and Conferences as well as at other scientific symposiums and meetings that meet the above objectives for publication are routinely considered by the review committee as potential papers for publication in the IFSCC Magazine with the provision that they have **not been previously published**.

The Magazine however does not limit the publication of research only to those that were previously presented at IFSCC scientific meetings. The IFSCC encourages authors to submit to the Magazine all original manuscripts of cosmetic research not previously published or presented. In addition, the submission of papers from non-IFSCC members, independent researchers, and universities is also encouraged. The IFSCC, as a professional courtesy to those member country Societies having their own scientific journals, honors their option to publish a member's paper in their own journal, providing the author and member country agree this to be a viable option.

Once a paper is submitted to the IFSCC for consideration as a publishable paper in the Magazine, it is received under the assumption that it has not been submitted for publication elsewhere. Likewise, it cannot be submitted to any another journal until after it is published in the IFSCC Magazine or released by the IFSCC back to the author upon mutual agreement, irrespective of language. All papers published in the IFSCC Magazine are copyrighted and any publication or reproduction in any other journal or magazine is prohibited without the expressed written consent of both the IFSCC and publisher.

Manuscript Protocol

The following format will be used for all papers submitted to the IFSCC Magazine. Articles need to be double spaced for the benefit of the reviewers. Names and affiliations of all authors will need to be provided together with contact details (phone, fax and e-mail address) of the corresponding author.

Do not create footers or headers or short running titles.



Title

The title should be concise and generally describe the content of the paper.

Include the full names of all authors listing the primary author first followed by the name of each author's company and/or professional affiliation, address and, if applicable, the name of the meeting, date and site where the paper was originally presented.

In all cases, a fax and e-mail address is to be submitted to facilitate communication regarding progress of the paper throughout the editorial process.

Abstract

The paper must be preceded by a clear abstract of no more than 200 words. The abstract should include in the following order:

- ☐ the research objective(s)
- ☐ the experimental methods and techniques used in the research
- ☐ the main observations and major conclusions of the research.

Keywords

Add about five keywords that characterize your publication best.

Paper

The paper should begin with a brief **introduction** section which should include the basis for the research, background information on the subject, a proposal on why the research is being conducted and anticipated results. The introduction is to be followed by an **experimental** section that is to include all details on the experimental materials, methods and instrumentation used throughout the research as well as an explanation of any statistical analysis techniques employed for the validation of data. A **results and discussion** section (either as separate sections or combined into one section) will follow which should include a discussion on the analysis and significance of the data presented. The paper should be summarized with a short and concise **conclusion** section. Professional acknowledgements of colleagues and other associates involved in the research are encouraged.

References

Only papers closely related to the article should be cited. All references should be cited numerically according to the order in which they appear in the text of the manuscript. It means that the references are indicated in the text by a number in square brackets, i.e. [1], [2], [3]... They must include in the following order:

- ☐ the surname and initials of all authors
- ☐ full title of the cited reference
- ☐ name of journal cited
- ☐ the volume number
- ☐ year (in parentheses) and month of publication of the article cited
- ☐ the first and last pages of the cited reference.



For articles: *Rodrigues, F.F., Smith, D., Hoffmann, E., and Wiechers, J.W., The Cosmetics of Alice in Wonderland, Int. J. Cosm. Sci., 23 (2007) 23-56.*

For books: *Rodrigues, F.F., and Smith, D., Wizards and cosmetic science, in: Hoffmann, E., and Wiechers, J.W. (Eds.), Harry Potter's World of Cosmetics and Other Lizards, Verlag für chemische Industrie, Augsburg, Germany, 2007, 23rd Edition, pp. 34-56.*

Authored chapter in edited publication: Glennon RA, Dukat M. *Serotonin receptors and drugs affecting serotonergic neurotransmission.* In: Williams DA, Lemke TL, editors. *Foye's principles of medicinal chemistry.* 5th ed. Philadelphia: Lippincott Williams & Wilkins; 2002.

For patents: Koganov, M., *Bioactive : Compositions from Theacea Plants and Processes for Their Production and Use*, U.S. Patent No. 8,318,220 B2- Akzo Nobel Surface Chemistry - (2012).

Website

Drug-interactions.com [homepage on the Internet]. Indianapolis: Indiana University Department of Medicine; 2003 [updated 17 May 2006; cited 30 May 2006]. Available from: <http://medicine.iupui.edu/flockhart/>

Acknowledgements

An acknowledgement section must be inserted at the end of every submitted paper. Please specify contributors to the article other than the authors accredited. Please also include specifications of the source of funding for the study and any potential conflicts of interests if appropriate. Suppliers of materials should be named and the location of the company headquarters (town, state/county, country) included.

Tables / Figures

All tables and figures should be numbered consecutively as they appear in the manuscript text. Tables are to use Roman numerals (I/II/III). All figures are to be labeled with Arabic numerals (1/2/3). Tables are written with a capital throughout the text. Captions should always be included for all tables where appropriate. All tables, figures, graphs and accompanying photos should be submitted separate from the text and the accompanying descriptions are not to be included in graph-formats. If such insertions need to be positioned at specific positions within the text, clear instructions must be provided to the publisher at the time the manuscript and accompanying files are submitted.

Units of Measure

All units are to be expressed in the Metric or SI (System International) form.

Trade Names

The use of company or generic trade names, trademarks, or other commercial reference is prohibited. All common chemicals or commercial chemical derivatives must be referred to by their chemically generic, U.S.P., N.F. or I.N.C.I. designated names. If a material is not listed in any of the above sources of chemical references and a proprietary or trade name must be cited in the manuscript, then the name of the manufacturer, address and general chemical composition or structural composition must be described or provided as a footnote.

Official Language

All papers are to be written in U.S. English, which has been deemed the official language of the IFSCC Magazine. This should be consistent through-out the entire text of the paper and in all graphs, figures and tables. The only exception to this would be in the use of references where the original wording is used, regardless of language, to facilitate searching for a particular paper.

SUBMISSION OF PAPER

Papers to be submitted should be sent directly by e-mail to:

the Scientific Editor

Claudie Willemin

Tel : +33(0)1 49 79 6771

Mobile : +33(0)6 85 71 81 27

e-mail : cwillemin@rd.loreal.com

And the **Chair of Publication Committee**

Vânia R. Leite e Silva

UNIFESP -Universidade Federal de São Paulo

Rua São Nicolau, 210 Prédio de Pesquisa

CEP:09913-030 - Campus Diadema - SP - Brasil

e-mail: vania.leite@unifesp.br

General Paper Format

The publisher layouts the IFSCC Magazine on an Apple system.

To be able to use discs or CDs we ask you to observe the following:

Text Data Files: Use any Word data files except Amipro, **send pictures separately from the text**, do not include picture headings in graphic data files.

Picture and Graphic Data Files: Optimal TIFF format 32 bit resolution: Color: 300 dpi/inch Bitmap (greyish): 600 dpi/inch Graphics: 1200 dpi/inc; Alternative TIFF format 24 bit resolution (very important) see TIFF above; Optimal JP(E)G format CMYK format (32 bit), Quality: 8 or higher, Resolution (very important) see TIFF above; Alternative JP(E)G Format RGB format (24 bit), Quality: 6 or higher, Resolution (very important) see TIFF above; PowerPoint Format is possible, too.



